

SPRING SEMESTER 2024 (MARCH INTAKE)

FRESHMAN ADMISSION GUIDELINES FOR INTERNATIONAL STUDENTS



국민대학교
KOOKMIN UNIVERSITY

■ NOTIFICATIONS

■ APPLICATION & DOCUMENT SUBMISSION

1. Applicants must apply **online at www.UWAYAPPLY.com**.
※ Please note that the webpage is only offered in the Korean language.
2. Applicants are NOT allowed to apply for multiple Admission Units.
3. Please fill in the Online Application very carefully. **Applicants are entirely responsible for any consequences that may be caused by your submission of incorrect information.**
4. **Cancellation or Changes of the Application after application fee payment will NOT be accepted.** Therefore, please review your application thoroughly before paying your application fee.
5. **Applicants are held responsible for any disadvantages resulting from incorrect (outdated or omitted) contact information** and failure to receive notice from the university.
※ Applicants must inform the International Affairs Division (☎+82-2-910-5823) of any changes to contact information.
6. **Documents submitted will NOT be returned to the applicants regardless of admission results.**

■ KOREAN LANGUAGE PROFICIENCY TEST

1. Applicants who do not meet the Korean Language Requirement should **apply and take the Korean Language Proficiency Test separately.**
2. For details of the Korean Language Proficiency Test, please **check the webpage of the Institute of International Education (<https://IIE.kookmin.ac.kr>).**

■ NOTIFICATIONS

■ PRIVACY POLICY

1. The reception and management of the Online Application is contracted out to UwayApply Co., Ltd., a company specializing in online applications for university admissions.
2. Kookmin University collects and stores personal information only necessary for admission under the consent of applicants, and uses it for the purpose of admission and university register only. After admission to the university, the university will use and provide the collected personal information for the purpose of education, research, administration, health insurance, physical examination, announcement of information. Accordingly, applying for admission is regarded as the applicant's consent to this privacy policy, and application submission without consent to this policy will not be accepted.
3. The list of personal information to be collected: applicant's name, alien registration number, application specifications (term, type, schools/department, major, application number), nationality, address, educational history, contact numbers, e-mail address, bank account information, parental information (name, nationality, occupation, address, contact number), etc.

■ NOTIFICATIONS

■ REVOCATION OF ADMISSION

1. If an applicant is found to have submitted falsified or forged documents or hires a substitute test taker, the application will be disqualified and the admission and enrollment will be revoked even after entrance registration. In this case, the tuition and entrance fee will not be refunded.
2. If an applicant is enrolled in two or more universities for the same semester, the admission will be revoked. In this case, the tuition and entrance fee will not be refunded.
3. If a high school graduate-to-be applicant fails to graduate from the high school by the due date, the admission and enrollment will be revoked.
4. If the Ministry of Justice refuses to issue a student visa (D-2) for the applicant, the admission will be revoked. In case that the successful applicant could not receive a student visa (D-2) within 2 weeks from the beginning of the semester, the admission and enrollment will also be revoked. Applicants are entirely responsible for the visa refusal and delay.
5. If an applicant is found to be unqualified, the admission and enrollment will be revoked even after entrance registration.
6. If an applicant is found to be unqualified through the review of the academic and/or financial documents, Kookmin University can reject the issue of the Visa Document (Certificate of Admission) to the applicant even after the result announcement.

■ NOTIFICATIONS

■ OTHER NOTIFICATIONS

1. As there will be no additional announcements to individual applicants regarding this admission guideline, **applicants should be well-informed of this guideline**. The university is not responsible for any disadvantages incurred by applicants' poor understanding of the admission guideline.
2. **Applicants must check the announcement of successful candidates, which will be posted on Kookmin University's homepage (<http://iat.kookmin.ac.kr>). The university will NOT inform the applicant of the admission result individually**. Applicants are entirely responsible for the disadvantages incurred by failure to check the announcement.
3. **Evaluation records and scores will NOT be disclosed regardless of admission results**.
4. Course Placement will be based on the Korean language proficiency level which is estimated by TOPIK score, the level of KMU Korean Language Center, or the result of KMU Korean Placement Test.
5. The ultimate rules regarding the admission guideline will be subject to related laws and regulations, university's regulations, and the decisions of the "University Admissions Management Committee".
6. Applicants with disabilities may request assistance according to the type and severity of the disability. The content and method of providing assistance may differ depending on the characteristics of each applicant's disability and the circumstances of the institution.
7. **This admission guideline is written in Korean language and then translated into English. The Korean version of this guideline will prevail over any translation thereof.**

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■ APPLICATION REQUIREMENTS

Applicants should fulfill all of the following Application Requirements.

- Citizenship Requirement:** Applicant and his/her parents must all have foreign citizenship

- ※ Applicant must be able to prove the nationality of the Applicant and his/her Parents through document(s) issued by home country's government organization

- Academic Requirement:** Applicant must have completed or will complete regular high school (high school graduate or graduate-to-be)

- Language Proficiency Requirement:** Applicants must meet one of the following requirement

- A. **Korean Language** (Except for KMU International Business School Applicants)

- ▶ TOPIK (Test of Proficiency in Korean) Score Report
 - ▶ Kookmin University Korean Language Proficiency Test Score Report
 - ▶ Certificate of Completion from the Korean Language Center of Kookmin University of other universities
 - ▶ Other documents related to the Applicant's Korean language proficiency

- B. **English** (KMU International Business School Applicants)

- ▶ IELTS 5.5 or TOEFL iBT 80 (CBT 210, PBT 550) or above
 - ▶ Applicant holding nationality of a country where English is an official language
 - ▶ Applicant who has completed or will complete in a regular high school taught entirely in English
 - ▶ Applicant who received a reference letter from the head of a governmental or international organization

- ※ **Eligibility Restrictions**

- ▶ Dual citizenship holder of Korean nationality is NOT eligible to apply
 - ▶ If the Applicant and/or his/her parent(s) have obtained Korean nationality in the past, the Applicant is NOT eligible to apply
 - * including one of the parents naturalized as a Korean citizen
 - ▶ Applicants who passed domestic/overseas high school diploma equivalency exams(e.g. GED Diploma, Self-Taught Education Examinations), university preparatory courses, continuing education courses, adult education courses, online courses and language courses are not eligible to apply

APPLICATION SCHEDULE


SCHEDULE	1 st APPLICATION PERIOD	2 nd APPLICATION PERIOD	3 rd APPLICATION PERIOD◆	REMARKS
ONLINE APPLICATION	25 SEP - <u>19 OCT</u> 2023	23 OCT - <u>30 NOV</u> 2023 * Colleges of Design & Arts Application Deadline	04 DEC 2023 - <u>04 JAN</u> 2024	www.UWAYAPPLY.com
DOCUMENT SUBMISSION	25 SEP - <u>20 OCT</u> 2023	23 OCT - <u>01 DEC</u> 2023	04 DEC 2023 - <u>05 JAN</u> 2024	POST / IN-PERSON (Office #203, Global Center (W3))
INTERVIEW TEST (For Colleges of Design & Arts)	<u>16 DEC</u> 2023		-	TIME & VENUE INFORMED SEPARATELY
RESULT ANNOUNCEMENT	<u>14 NOV</u> 2023	<u>03 JAN</u> 2024	<u>30 JAN</u> 2024	https://IAT.kookmin.ac.kr * Colleges of Design & Arts applicants: 03 JAN 2024
TUITION PAYMENT	17 JAN - <u>19 JAN</u> 2024		31 JAN - <u>02 FEB</u> 2024	WOORI BANK BRANCHES
INFORMATION SESSION	24 JAN 2024		07 FEB 2024	TIME & VENUE INFORMED SEPARATELY
PLACEMENT TEST	14 FEB 2024			TIME & VENUE INFORMED SEPARATELY
VISA DOCUMENT ISSUANCE	26 JAN 2024		13 FEB 2024	Office #203 Global Center (W3)
SEMESTER START DATE	<u>04 MAR</u> 2024			-

※ Admission Schedule is subject to change without prior notice. In case of any changes, information will be announced on the International Affairs Division Homepage.

※ All Application Documents must be submitted by the Document Submission Deadline.

◆ 《3rd Application Period》 is only for applicants who are currently residing in Korea with a valid visa (D-4, D-2, etc.).

■ ADMISSION UNITS

FIELD	COLLEGE	ADMISSION UNIT (Department, Major)	
H U M A N I T I E S	Global Humanities & Area Studies	School of Korean Language & Literature - Korean Language & Literature Major	
		School of Korean Language & Literature - Korean as a Global Language Major	
		School of English Language & Literature	
		School of Chinese Studies - Chinese Literature & Linguistics Major	
		School of Chinese Studies - Chinese Politics & Economy Major	
		Department of Korean History	
	Social Sciences	Department of Public Administration	
		Department of Political Science & Diplomacy	
		Department of Sociology	
		School of Media & Advertising - Media & Communication Major	
		School of Media & Advertising - Advertising & Public Relations Major	
		Department of Education (within 3 students per Academic Year)	
		Department of Russian & Eurasian Studies	
	Department of Japanese Studies		
	Law	School of Law	
	Economics & Commerce	Department of Economics	
		Department of Commerce & Finance	
	Business Administration	School of Business Administration - Business Administration Major	
		School of Business Administration - Global Business Administration Major	
		School of Management Information Systems	
		KMU International Business School 	
		School of Finance & Accounting - Finance Major	
		School of Finance & Accounting - Accounting Major	
		Department of AI, Big Data & Management	
	S C I E N C E S	Creative Engineering	School of Advanced Materials Engineering - Metallurgical & Structural Materials Major
			School of Advanced Materials Engineering - Electronic & Functional Materials Major
			School of Mechanical Engineering
School of Civil & Environmental Engineering			
School of Electrical Engineering - Semiconductor & Electronics Major			
School of Electrical Engineering - Electronics & Information System Engineering Major			
School of Electrical Engineering - Intelligent Electronics Engineering Major			
Computer Science		School of Software	
		School of Artificial Intelligence	

FIELD	COLLEGE	ADMISSION UNIT (Department, Major)	
S C I E N C E S	Automotive Engineering	Department of Automotive Engineering	
		Department of Automobile & IT Convergence	
	Science & Technology	Department of Forestry, Environment, & Systems	
		Department of Forest Products & Biotechnology	
		Department of Nano & Electronic Physics	
		School of Applied Chemistry - Nano & Materials Major	
		School of Applied Chemistry - Biopharmaceutical Chemistry Major	
		Department of Food & Nutrition	
		Department of Information Security, Cryptology, & Mathematics	
	Department of Advanced Fermentation Fusion Science & Technology		
Architecture	School of Architecture		
	Department of Future Mobility		
A R T & P H Y S I C A L E D U C A T I O N	Design	Department of Industrial Design	
		Department of Visual Communication Design	
		Department of Metalwork & Jewelry	
		Department of Ceramics	
		Department of Fashion Design	
		Department of Spatial Design	
		Department of Entertainment Design	
		Department of Automotive & Transportation Design	
		Department of AI Design	
	Arts	School of Music	Voice Major [Male]
Voice Major [Female]			
Piano Major			
Orchestral Instrument Major ♠ (see below for specific majors)			
School of Fine Art		Painting Major	
		Sculpture Major	
School of Performing Art		Theatre Major	
		Cinema Major	
		Dance Major [Ballet]	
		Dance Major [Korean Dance]	
		Dance Major [Modern Dance]	
Physical Education	Department of Sports Education		
	Department of Sports Industry & Leisure		
	Department of Sports Health & Rehabilitation		

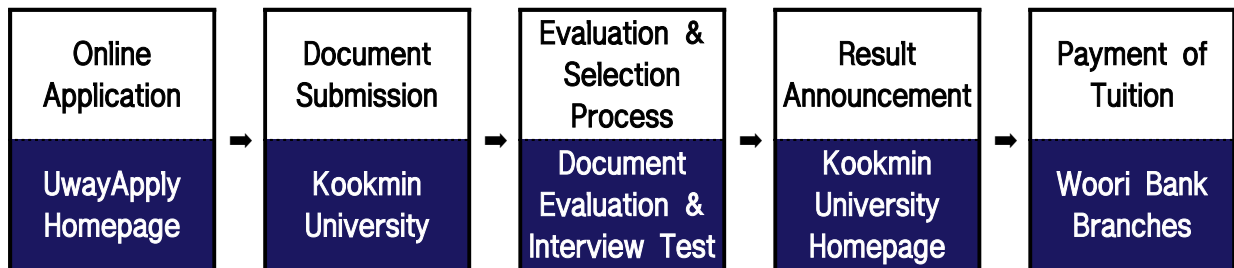
※ (▣) KMU International Business School is entirely taught in English

※ (♠) Orchestral Instrument Majors: Violin, Viola, Cello, Contra Bass, Flute, Oboe, Clarinet, Bassoon, Saxophone, Horn, Trumpet, Tuba, Bass Trombone, Tenor Trombone, Percussion

※ Refer to www.KOOKMIN.ac.kr ⇨ “대학·대학원” ⇨ “대학” ⇨ “대학 안내” for detailed information of Departments & Majors

APPLICATION PROCESS

1. Application Procedure



2. Online Application

A. Application Method : [Apply through UwayApply \(www.UWAYAPPLY.com\)](http://www.UWAYAPPLY.com)

※ Must use your Real Name when submitting the application

B. Application Procedure



C. Notice

- 1) Applicants must scan and upload ID Photo (3.5x4.5cm) to the online application system.
- 2) **Cancellation or changes of the application after submission will NOT be accepted.** Please check your application thoroughly before submission and payment of application fee.
- 3) The online application may take longer than expected. Therefore, allow sufficient time to submit the online application before the closing time (5:00 pm KST).
- 4) Please fill in the online application form very carefully. **Applicants are entirely responsible for any consequences resulting from the submission of incorrect (outdated or omitted) application information.**
- 5) Application will only be processed when the application fee has been paid and an application number has been assigned.

3. Document Submission

- A. Submission Method: ① Post or ② In-person (must be delivered before the Document Submission Deadline)

- ▶ **Postal Code:** 02707
- ▶ **Postal Address:** 서울특별시 성북구 정릉로 77
국민대학교 글로벌센터 (W3) 203호 국제교류팀
Office #203, 2F, Global Center (W3), Kookmin University
77 Jeongneung-ro, Seongbuk-gu, Seoul, Republic of Korea
- ▶ **Recipient:** 외국인유학생 학사과정 입학 담당자
International Undergraduate Admissions Officer

※ Please keep the receipt for delivery confirmation

- B. Notice: **If the required documents are not submitted before the Document Submission Deadline, the applicant will be disqualified** and the application fee will not be refunded.

C. Other

- 1) Only the TOPIK scores obtained before the deadline for submitting documents for each application period will be accepted for evaluation (transcript required). TOPIK scores acquired after the deadline for submitting documents will not be accepted for evaluation.
- 2) Submitted documents will not be returned regardless of admission results.

APPLICATION DOCUMENTS

1. List of Application Documents

CATEGORY	REQUIRED DOCUMENT	FORM	REMARKS
Application Documents	1. Application Form	Original	• Print the Form from UWAYAPPLY
	2. Letter of Consent	Original	• Print the Form from UWAYAPPLY
Academic Verification Documents	3. High School (Expected) Graduation Certificate	Translated & Notarized	<ul style="list-style-type: none"> • Must be Translated & Notarized (issued after 01 MAR 2023) • Chinese Applicants: Refer to (■) below • Other Applicants: Submit either ① Apostille Certificate or ② Consular Legalization issued by a Korean Embassy/Consulate • Korean High School Graduates must submit School Report additionally
	4. High School Transcript (Entire Period)		
Nationality Verification Documents	5. Copy of ID Cards of Applicant & Parents	Copy	<ul style="list-style-type: none"> • Mandatory * Can be replaced with Passport Copies
	6. Copy of Passports of Applicant & Parents	Copy	<ul style="list-style-type: none"> • Applicant: Mandatory • Parents: Optional * Mandatory for Japanese applicants
	7. Copy of Alien Registration Card	Copy	<ul style="list-style-type: none"> • Applicant residing in Korea: Mandatory (both sides) • Parents residing in Korea: Mandatory (both sides) * Korean High School Graduates must submit Certificate of Alien Registration additionally
	8. Family Relationship Document	Translated & Notarized	<ul style="list-style-type: none"> • Must be Translated & Notarized (issued after 01 MAR 2023) • Chinese Applicants: Family Relations Certificate • Other Applicants: Birth Certificate or Family Relations Certificate • If Parents are divorced or deceased, additional documents verifying such facts (marriage & divorce records, death certificate, parental rights, custody, etc.) must be submitted additionally
Language Proficiency Verification Documents	9-1. Certificate of Korean Language Proficiency	Original	All Applicants (except KIBS Applicants) <ul style="list-style-type: none"> • TOPIK Certificate • Certificates of Completion & Attendance from a Korean Language Center in Korea • Kookmin University Korean Language Proficiency Test Score Report • Other Certificates which can prove applicant's Korean language proficiency
	9-2. Certificate of English Language Proficiency		KMU International Business School Applicants <ul style="list-style-type: none"> • TOEFL iBT 80 (CBT 210, PBT 550) or IELTS 5.5 or above (except English native speakers) • Applicants who are recommended by a governmental or international organization MUST submit a Reference Letter from the Representative

- 1. **Regular High School Graduates:** Graduation Certificate (Translated & Notarized) + Color Print of CREDENTIALS REPORT(认证报告) issued by the Chinese Ministry of Education
 * Can be replaced with Huikao (会考) Certificate, Huikao (会考) Score Report, Gaokao (高考) Score Report

2. **Vocational High School Graduates:** 1 of the following

- ① Graduation Certificate issued by High School (Translated & Notarized) + Consular Legalization + Academic Verification Document issued by the Provincial or City Education Bureau · Department
 ② Graduation Certificate issued by Provincial Education Bureau (Translated & Notarized) + Consular Legalization
 * Additional submission of "Chinese Secondary Vocational School Information Confirmation Form" (Ministry of Justice format, stamped with the school seal) is required

※ Submission of additional documents for the purpose of confirming nationality requirements can be requested

※ Submitted documents will not be returned regardless of admission results

2. Document Preparation

- A. **All documents must be written in Korean or English. Documents in other languages must be translated into Korean or English and notarized.**
※ Even when translated into Korean, the names of the applicant & parents and the school must be written in English.
- B. **Academic and Nationality Verification Documents must be submitted as Originals.** Translated and notarized versions can replace the Originals. If an applicant should inevitably hold the original document, applicant may submit a copy of the document after checking it against the original at our Admissions Office.
- C. **Applicants who have graduated from a high school outside of Korea** must submit the following documents **by Document Submission Deadline.**

[Academic Verification Method]

• Chinese Applicants

- ① Regular High School Graduates: Graduation Certificate (Translated & Notarized) + Color Print of CREDENTIALS REPORT(认证报告) issued by the Chinese Ministry of Education (www.CHSI.com.cn)

* Can be replaced with Huikao (会考) Certificate, Huikao (会考) Score Report, Gaokao (高考) Score Report

* Apply for the Document in advance as it can take up to 2 weeks

- ② Vocational High School Graduates: 1 of the following

① Graduation Certificate issued by High School (Translated & Notarized) + Consular Legalization + Academic Verification Document issued by the Provincial or City Education Bureau · Department

② Graduation Certificate issued by Provincial Education Bureau (Translated & Notarized) + Consular Legalization

• Other Applicants: 1 of the following

① Academic Verification Documents with APOSTILLE CONFIRMATION

② Academic Verification Documents with CONSULAR LEGALIZATION from the Korean Embassy or Embassy of the Home Country in Korea

- D. If there is any exceptional case in the academic background such as early graduation, skipping a grade and no transcript, or no school records, etc., the applicant must submit the verification document issued by the school or government agency equivalent to the Korean Ministry of Education.
- E. If the name or the date of birth on the submitted documents are different, the applicant will need to turn in a document verifying their identification that is issued by country's court or diplomatic office.
- F. **Applicants who are submitting Scheduled Graduation Certificate must submit his/her Graduation Certificate before the date of entrance.**
- G. **Applicants may be required to submit additional documents** for verifying a specific facts. **All Documents submitted will NOT be returned regardless of the application result.**
- H. **Admission scores and evaluation results are strictly confidential.**

If applicant is found to have submitted falsified or forged documents, the application will be disqualified, and the admission (enrollment) will be revoked even after admission (enrollment).

SELECTION PROCESS

1. Evaluation Criteria

Admission Unit	Evaluation Criteria		
	Document Evaluation	Interview Evaluation	Total
All Units (except Colleges of Design & Arts)	100% (1,000 Points)	-	100% (1,000 Points)
Colleges of Design & Arts	-	100% (1,000 Points)	100% (1,000 Points)

※ Regardless of the results, the evaluation details and grades of the admissions process will not be disclosed.

2. Document Evaluation

Admission Unit	Evaluation Method
All Units (except Colleges of Design & Arts)	High School Records, Language Proficiency, etc. will be evaluated comprehensively

3. Interview Evaluation (Colleges of Design & Arts)

Admission Unit	Evaluation Criteria		Remarks
	Basic Aptitude	Major Aptitude	
College of Design	500 Points	500 Points	<ul style="list-style-type: none"> - Applicants MUST bring his/her Portfolio to the Interview Evaluation (Applicants CANNOT take the Interview Evaluation without his/her Portfolio) * Portfolio Standard: Within <u>7 Pieces</u> of A3 Size
College of Arts	500 Points	500 Points	<ul style="list-style-type: none"> - School of Music : Prepare a classical (vocal) song - School of Fine Arts : Prepare a Portfolio (up to <u>5 Pieces</u> of A3 Size or less) - School of Performing Arts <ul style="list-style-type: none"> · Theater Major: Prepare free acting · Cinema Major: Prepare a Portfolio · Dance Major: Prepare a performance

■ APPLICATION FEE

(Unit : Korean Won)

Admission Units	Application Fee
All Units (except Colleges of Design & Arts)	120,000
Colleges of Design & Arts	150,000

- ※ Online Application Charge (additional) of 4,500 Korean Won should be paid by the Applicant
- ※ After the application deadline, cancellation of application and refund of application fee are not possible due to simple change of mind.
- ※ If an applicant reports irresistible causes or the fault of the university (change of the date and time of the screening without notice) before the evaluation date, and the reason is deemed to be valid, whole or part of the application fee will be returned according to the relevant criteria.

* Force majeure reasons: natural disasters, diseases & accidents, unsatisfied eligibility for application (accepted only when supporting documents are submitted)

■ TUITION

1. Registration Period

Steps	Registration Period
Full Payment of Tuition (1 st & 2 nd Applicants)	17 JAN – 19 JAN 2024
Full Payment of Tuition (3 rd Applicants)	31 JAN – 02 FEB 2024

2. Notification for Successful Candidates

- A. Results will not be notified individually, and applicants must check the results directly from our website.
- B. Detailed schedule and method of payment of tuition and entrance fee will be announced individually with the Notification for Successful Candidates.
- C. If an applicant is found to have submitted falsified or forged documents or hires a substitute test taker, the application will be disqualified and the admission and enrollment will be revoked even after entrance registration. In this case, the tuition and entrance fee will not be refunded.
- D. **If a successful candidate does not pay the Deposit or Tuition within the Registration Period, the acceptance (admission) will be cancelled automatically.**

3. Refund of Tuition

Successful applicants who want to withdraw entrance and receive Refund of Tuition must visit the International Affairs Division (Office 202, Global Center (W3)) with one's [Application for Cancellation of Admission, ID Card, Copy of Bankbook](#) **before 16 FEB 2024**.

4. Tuition Fee

Tuition Fee for the 2023 Academic Year is as follows, and the Tuition of 2024 may change depending on inflation and improvement of the educational environment.

(Unit: Korean Won)

Admission Units	Tuition Fee by Semester	
	1 st Semester	From the 2 nd Semester
College of Global Humanities & Area Studies College of Social Sciences (except School of Media & Advertising) College of Law College of Economics & Commerce	4,192,000	4,017,000
College of Social Sciences School of Media & Advertising College of Business Administration School of Business Administration - Global Business Administration Major School of Management Information Systems School of Finance & Accounting Department of AI, Big Data & Management	4,483,000	4,308,000
College of Business Administration School of Business Administration - Business Administration Major	4,338,000	4,163,000
College of Business Administration KMU International Business School	5,844,000	5,669,000
College of Creative Engineering College of Computer Science College of Automotive Engineering Department of Future Mobility	5,422,000	5,247,000
College of Science & Technology Department of Forestry, Environment, & Systems Department of Forest Products & Biotechnology Department of Information Security, Cryptology, & Mathematics	4,851,000	4,676,000
College of Sciences & Technology Department of Nano & Electronic Physics Department of Applied Chemistry Department of Food & Nutrition Department of Advanced Fermentation Fusion Science & Technology	5,070,000	4,895,000
College of Architecture College of Design College of Arts School of Fine Arts	5,588,000	5,413,000
College of Arts School of Music School of Performing Arts	6,133,000	5,958,000
College of Physical Education	4,911,000	4,736,000

■ SCHOLARSHIPS

1. Freshman Admission Scholarship (For the 1st Semester Only)

If an Applicant is eligible for two or more scholarships, the **Applicant will only be able to receive one scholarship which is greater than the other.**

- ※ Criteria and Amount of Scholarships are subject to change according to the university's scholarship policies.
- ※ KGSP students and home country government scholarship students are excluded from these scholarships.

A. Admission Score Scholarship

Eligibility	Scholarship Amount
- TOPIK Lv. 6 - Equivalent to IELTS 8.0 or above	100% of Tuition
- TOPIK Lv. 5 - Equivalent to IELTS 7.5 or above	70% of Tuition
- TOPIK Lv. 4 - Equivalent to IELTS 7.0 or above	50% of Tuition
- TOPIK Lv. 3 - Equivalent to IELTS 6.5 or above	30% of Tuition

- ※ Admission Score Scholarship will be granted based only on the documents submitted within the Document Submission Deadline of each Application Period.
- ※ Only KMU International Business School Applicants are eligible for the English language proficiency scholarship.

B. Kookmin Korean Language Center Scholarship

지급기준	지급비율
▶ Completed Lv.6 at Kookmin Korean Language Center	100% of Tuition
▶ Completed Lv.5 at Kookmin Korean Language Center	70% of Tuition
▶ Completed Lv.4 at Kookmin Korean Language Center	50% of Tuition
▶ Completed Lv.3 at Kookmin Korean Language Center	30% of Tuition

- ※ Must have completed 2 or more Terms before the Application Deadline

2. Scholarship for Regular Semesters (From the 2nd Semester)

Type		Eligibility	Scholarship Amount	Remarks																								
Grade Scholarship	Sungkok	Based on GPA of Previous Semester	100% of Tuition	Type of Scholarship will be determined based on a relative evaluation among international students who fulfilled below requirements (If you are taking Intensive Korean Course, you must obtain the least required credits per course) - Earned 12 or more credits without F (Fail) in the previous semester - GPA over 2.5 for the previous semester - TOPIK requirement (except for KIBS) - Medical Insurance Holder																								
	Top of Class		70% of Tuition																									
	Grade Type 1		50% of Tuition																									
	Grade Type 2		30% of Tuition																									
TOPIK Scholarship		TOPIK Lv. 4 - 6	500,000 – 1,000,000 Won	<table border="1"> <thead> <tr> <th>Additional TOPIK Score Report</th> <th>Lv. 4</th> <th>Lv. 5</th> <th>Lv. 6</th> </tr> </thead> <tbody> <tr> <td>Admission TOPIK Score Report</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Below Lv. 3</td> <td>1,000,000</td> <td>1,500,000</td> <td>2,000,000</td> </tr> <tr> <td>Lv. 4</td> <td>-</td> <td>500,000</td> <td>1,000,000</td> </tr> <tr> <td>Lv. 5</td> <td>-</td> <td>-</td> <td>500,000</td> </tr> <tr> <td>Lv. 6</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table> <p>※ If a student who have already received TOPIK Scholarship achieves higher level while attending school, the student will only be paid the remainder of the total sum excluding the previously paid amount.</p>	Additional TOPIK Score Report	Lv. 4	Lv. 5	Lv. 6	Admission TOPIK Score Report				Below Lv. 3	1,000,000	1,500,000	2,000,000	Lv. 4	-	500,000	1,000,000	Lv. 5	-	-	500,000	Lv. 6	-	-	-
Additional TOPIK Score Report	Lv. 4	Lv. 5	Lv. 6																									
Admission TOPIK Score Report																												
Below Lv. 3	1,000,000	1,500,000	2,000,000																									
Lv. 4	-	500,000	1,000,000																									
Lv. 5	-	-	500,000																									
Lv. 6	-	-	-																									

※ Notes

- Students assigned to Intensive Korean Courses are not eligible for the Sungkok Scholarship.
- KGSP students & motherland government scholarship students are not eligible for the above scholarships.
- Criteria and Amount of Scholarships are subject to change according to university's scholarship policies.

※ Criteria and Amount of Scholarships are subject to change according to the university's scholarship policies.

■ KOOKMIN UNIVERSITY KOREAN LANGUAGE PROFICIENCY TEST

Applicants without ▲TOPIK (Test Of Proficiency In Korean) Score Report or ▲Certificate of Completion from a Korean Language Center of a Korean university **can meet the Korean Language Requirement by taking and passing the Korean Language Proficiency Test administered by Kookmin University.**

1. Eligibility: Applicants who wish to meet the Korean Language Requirement

- ※ KMU International Business School applicants do not need to take the test
- ※ Once the Test Results are announced, **applicants must directly submit the Score Report to the Admissions Office (Office 203, 2F, Global Center (W3), ENTERKMU@kookmin.ac.kr) themselves**

2. Test Schedule

Test No.	Application Period	Test Date	Venue	Result Announcement
17 th Test	22 AUG - 07 SEP 2023	23 SEP 2023	Kookmin Campus & Overseas Test Venues	04 OCT 2023
18 th Test	22 SEP - 11 OCT 2023	28 OCT 2023		06 NOV 2023
19 th Test	07 NOV - 14 NOV 2023	18 NOV 2023		24 NOV 2023

- ※ Above schedule is subject to change depending on the circumstances of the university and will be notified separately in case of change
- ※ Result of the Test is valid for one year from the Test Date

3. Application Method: **Apply Online** through the link on the webpage of the Institute of International Education

- ※ Details will be posted on the Notice Board of the Institute of International Education webpage (<https://IIE.kookmin.ac.kr>)

4. Test Fee: **50,000 Korean Won**

- ※ **Account Transfer:** Woori Bank 1005-601-214635 Kookmin University(국민대학교)
- * Transfer must be made in your Name in English
- * No Credit/Debit Card Payment

5. Inquiries

Office	Webpage	E-Mail	Phone
Institute of International Education	https://IIE.kookmin.ac.kr	ADOM@kookmin.ac.kr	+82-2-910-5837

- ※ Address: Institute of International Education, Office #205, 2F, Global Center (W3), Kookmin University, 77 Jeongneung-ro, Seongbuk-gu, Seoul

■ VISA DOCUMENTS & APPLICATION

1. Issuance of Certificate of Admission

A. Issuing Dates

- 1) 1st & 2nd Applicants : From 26 JAN 2024
- 2) 3rd Applicants : From 13 FEB 2024

B. Issuing Venue: Office #203, Global Center (W3)

※ Express Mail Service will be provided for applicants residing overseas

C. Required Document: [Bank Balance Statement](#) (1 of the 2 below)

① Bank Balance Statement in the name of the applicant or parents, which is issued by a foreign bank that has more than [US\\$16,000 \(CNY\(RMB\)120,000\)](#) and deposited until [01 APR 2024](#).

※ With Deposit Date: **Issued after 01 SEP 2023**

※ Without Deposit Date: **Issued after 22 JAN 2024**

※ Applicants residing in Korea must submit a Bank Balance Statement issued by a domestic bank in their name

② Bank Balance Statement in the name of the applicant or parents, which is issued by a Korean bank that has more than [20,000,000 Korean Won](#)

※ 1st & 2nd Applicants: **Issued after 22 JAN 2024**

3rd Applicants: **Issued after 05 FEB 2024**

※ Applicants residing in Korea must submit a Bank Balance Statement issued by a domestic bank in their name

※ Chinese vocational high school graduates need to additionally submit the original “Chinese Secondary Vocational School Information Confirmation Form”

2. Visa Application Information

A. **Applicants residing in Korea:** After receiving the Certificate of Admission, applicants must visit the Immigration Office (Sejong-ro Branch) and apply for “Change of Status” or “Change of Registration”.

※ Must make an Online Reservation at www.HIKOREA.go.kr before visiting the Immigration Office

* Online Application is possible

B. **Applicants residing overseas:** After receiving the Certificate of Admission, applicants must visit the local Korean Embassy/Consulate and apply for your “Student Visa (D-2)”.

※ Applicants should check with the local Korean Embassy/Consulate regarding required documents for your Visa Application in advance

① Applicants residing overseas must notify the International Affairs Division in advance through an e-mail to ENTERKMU@kookmin.ac.kr.

* ①Postal Code, ②Postal Address, ③Name of Recipient, ④Phone Number required

② Applicants residing overseas should apply for your student visa immediately after receiving Certificate of Admission as visa issuance can take longer than expected.

※ Please check the “Notification for Successful Candidates” provided with the result announcement.

※ If applicants do not extend and change their visa before the expiration date printed on the Alien Registration Card, a penalty will be charged according to the Immigration Law.

※ Please contact the Immigration Office (☎1345) for more information regarding visa issues.

■ DORMITORY

1. Facilities

Type	On-Campus Dormitory	Off-Campus Dormitory
Scale	256 Rooms in 4 Buildings	220 Rooms in 3 Buildings
Capacity	1,020 Students	703 Students
Facilities	<ul style="list-style-type: none">- Cafeteria, Lounge, Laundry Room- Air-conditioning & Heating System- Internet LAN and Bathroom inside each Room	<ul style="list-style-type: none">- Common Kitchen, Lounge, Laundry Room- Air-conditioning & Heating System- Internet LAN and Bathroom inside each Room

2. Application & Selection Methods

- Application:** Apply via E-mail after the Announcement of Successful Candidates
- Selection:** When the number of applicants exceeds dormitory capacity, applicants with higher admission scores will be selected first
- Notes:** Applicants who must stay in the dormitory will be informed individually after the Korean Language Proficiency Test
- Homepage:** <https://DORMITORY.kookmin.ac.kr>

■ INSURANCE & MEDICAL CHECK-UP

1. National Health Insurance

According to the related laws of Korea all international students must enroll to the National Health Insurance and have to pay monthly health insurance premium to the National Health Insurance Service. Details will be informed to new students during the Orientation.

2. Medical Check-Up

- University may conduct a health check-up for all newly admitted students. Time and venue will be announced later individually.
- Students found to have contagious diseases must follow University's decision (e.g. leave of absence).
 - ※ Inquiry: Center for International Student Services (Office 105, Global Center (W3), +82.2.910.5843)

■ COURSE PLACEMENTS BY KOREAN LANGUAGE PROFICIENCY

1. Placement Criteria

Course Placements will be based on the Korean language proficiency of applicants, which will be estimated by TOPIK levels, completion of KMU Korean Language Center, or the result of the Korean Language Placement Test which will be held by Kookmin University.

2. Obligatory Courses

Classification	Eligibility	Obligatory Courses	Remarks
Regular Course	<ul style="list-style-type: none"> - TOPIK Lv.4 or above - Completed Lv.4 or above at Kookmin Korean Language Center - Acquired Lv.4 from Kookmin University Korean Language Test - Completed Lv.5 or above at a Korean language center of a Korean university - Global Business Administration Major & KIBS applicants 	NONE	Can register courses freely
Intensive Korean Course II	<ul style="list-style-type: none"> - TOPIK Lv.3 - Completed Lv.3 at Kookmin Korean Language Center - Acquired Lv.3 from Kookmin University Korean Language Test - According to Kookmin Korean Language Placement Test Result 	Designated Courses (18 Credits)	Can only take the Designated Courses
Intensive Korean Course I	<ul style="list-style-type: none"> - According to Kookmin Korean Language Placement Test Result - Acquired Lv.2 from Kookmin University Korean Language Test 	Designated Courses (17 Credits)	

3. Notification

- A. Curriculum by Korean Language Proficiency is assigned using the Korean Placement Test or the documents proving Korean language proficiency submitted by the applicants when applying for admission.
- B. Applicants taking designated Intensive Korean Courses cannot take other courses.
- C. More detailed information on the course placement will be explained to the students during the Orientation.

CONTACT INFORMATION

1. Contact Information

Office	E-mail	Homepage	Phone
International Affairs Division	ENTERKMU@kookmin.ac.kr	https://IAT.kookmin.ac.kr	+82.2.910.5823

※ Postal Address

(우)02707 서울특별시 성북구 정릉로 77 국민대학교
글로벌센터(W3) 203호 국제교류팀 외국인유학생 입학 파트

International Admissions Section, International Affairs Division, Office #203, Global Center (W3), Kookmin University, 77 Jeongneung-ro, Seongbuk-gu, Seoul, Korea (Postal Code: 02707)

※ Hours: (During Semester) 09:00~17:00 | (During Break) 10:00~16:00

2. International Affairs Division Homepage <https://IAT.kookmin.ac.kr>

Search

※ You can check application information, announcements, and announcement of successful applicants through the International Affairs Division website.

※ QR Code (Using PC recommended)



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국제교류
国际交流 | Study Abroad
교환학생, 방문학생, 복수학위, 어학연수, SGE 프로그램

외국인 입학
入学 | Admissions
학부, 대학원, 한국어연수

LOCATION & TRANSPORTATION



지하철 이용시

- 1호선 종각역 → ①번 출구 → 1020번(교보문고 방면 200m) → 국민대
- 2호선 신촌역 → ①번 출구 → 110번(동교동 방면 250m)
- 3호선 경복궁역 → ③번 출구 → 1020, 1711번(자하문 방면 50m 아래) → 국민대
- 4호선 길음역 → ③번 출구 → 171, 1213, 7211번 → 국민대
- 5호선 광화문역 → ②번 출구 → 1020, 1711번(한국통신 앞) → 국민대
- 3,6호선 연신내역 → ④번 출구 → 7211번 → 국민대
- 우이 경전철 정릉(국민대입구)역

지선버스 이용시

- 1020번(정릉산장아파트 ↔ 국민대 ↔ 종로1가)
- 1116번(국민대 ↔ 미아삼거리), 1213번(국민대 ↔ 청량리)
- 1711번(국민대 ↔ 광화문 ↔ 공덕동), 7211번(기차촌 ↔ 국민대 ↔ 신설동)

간선버스 이용시

- 110번(국민대 ↔ 제기동 ↔ 용산 ↔ 신촌 ↔ 국민대), 153번(우이동 ↔ 수유리 ↔ 국민대 ↔ 신촌 ↔ 우이동)
- 171번(국민대 ↔ 돈암동 ↔ 성대앞 ↔ 상암동)

내부순환로 이용시

- 입산 방면에서 왕십리 방향 이용시: 정릉 Ramp 진출 후 U턴
- 왕십리 방면에서 성산대교 방향 이용시: 국민대입구 Ramp 진출 후 오른쪽



통학버스 이용시

- 1호선 시청역
- 2호선 잠실역, 신촌역
- 3호선 압구정역, 불광역
- 4호선 길음역
- 5호선 광화문역

붙임**중국 중등직업학교 학교정보확인서 양식**

※ 영어로 작성하세요. 请用英语填写

학교 정보 확인서 学校信息确认书

유학생 인적사항 留学生 个人信息	성명 姓名		생년월일 出生日期	
	국적 国籍		여권번호 护照号码	
	진학 예정 대학 拟入学大学名称		전공명 专业名称	
	전화번호 联系电话		e-mail 电子邮箱	
학교정보 学校信息	졸업 학교명 (졸업일) 毕业学校名称 (毕业日期)	(졸업일 毕业日期:2022. . .)		
	학교 유형 学校类型	보통중등전문학교 普通中专() 직업고등학교 职业高中() 성인중등전문학교 成人中专() 기타 其他()		
	교육과정 教育种类	고등학교 학력과정 高中阶段学历教育() 고등학교 비학력과정 高中阶段非学历教育() ※ 비학력 과정의 경우 유학비자 발급 불가 非学历教育学生不能获得韩国留学签证		
	소재지 学校地址			
	전화번호 学校电话			
	홈페이지 学校官网			
교직원 연락정보 教职工 联系信息	소속 및 직위 所属部门及职位			
	성명 姓名	(인 또는 서명) (盖章或签名)	전화번호 联系电话	

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20 . . .

유학생 본인 留学生本人 (서명 签名)

* 2부 작성 후 교육기관 및 재외공관에 각각 제출

本确认书需要一式两份。一份交拟入学大学，一份交韩国驻外使领馆。



국민대학교
KOOKMIN UNIVERSITY

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